

National College for Nuclear (NCfN) Prospective Delivery Provider Application Form



When completing this application form it is essential to refer to the NCfN Procedure NOP 3.01 How to become an approved NCfN Delivery Provider

Section 1. Contact details

Prospective Delivery Provider Organisation:		
Lead Contact Details:	Title:	
	First name:	
	Surname:	
	Email address:	
	Telephone number:	
	Website:	

Section 2. Approval of Provision Categories

CATEGORY A	CATEGORY B	CATEGORY C
To deliver Non-regulated provision/Non-credit bearing short courses	To deliver Regulated qualifications (Level 1 to 8)	To deliver Higher Education (HE) credit qualifications from level 4 and above
Yes / No (delete as applicable)	Yes / No (delete as applicable)	Yes / No (delete as applicable)
<i>NB. Please complete only the relevant sections for your application, as shown below (Section 4 for Category A, Section 5 for B and Section 6 for C)</i>		

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Section 3: **Generic Organisational Requirements** (To be completed by all applicants).

Requirements	Criteria	Please provide a brief statement of how the prospective Delivery Provider meets the criteria or any existing / proposed mitigation to meet this criteria in the future	List of any evidence submitted
1. Legal constitution	Evidence of the power to deliver training and education		
2. Financial Viability	Evidence of financial stability (providing most recent annual accounts) to enable delivery of provision		
3. Insurance	Evidence of adequate professional indemnity, employer liability and public liability insurance		
4. Quality Assurance	Evidence of embedding and applying quality assurance and continuous improvement for provision delivered		
5. Equal opportunities, diversity and inclusion	A demonstrable commitment to recognising diversity and providing training and education which is accessible and inclusive, including a demonstrable understanding of/ ability and experience of delivering training and education to diverse learners		
6. Community of Practice	A willingness to support NCfN collaboration wherever possible and to contribute to, and participate in a range of activities such as workshops, training the trainers, curriculum sharing, case study development, developing new pedagogy, sharing good practice in both programme delivery methods and delivery material and learning from experience		

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Section 4. Category A Requirements, to deliver Non-regulated provision / Non-credit bearing short courses).

Requirements	Criteria	Please provide a brief statement of how the prospective Delivery Provider meets the criteria or any existing / proposed mitigation to meet this criteria in the future	List of any evidence submitted
7. Credibility	Evidence of a track record of successful delivery at this level (e.g. employer / learner testimonials)		
8. Experiential learning	Examples of delivering learning that engages and empowers learners, leading to lasting change		
9. Safety and procedures	A demonstrable commitment to embed conventional and/ or nuclear safety within delivered provision		
10. Nuclear content	A commitment to embed appropriate elements of the Nuclear Delta® within delivered provision, as defined by the Nuclear Institute (NI), commensurate with the size and level of the provision		
11. NCfN Ethos	A commitment to promote and embed NCfN Standards of Behaviour commensurate to the provision' that helps to prepare and enhance the learners' ability to work within the nuclear industry		
12. Staffing	Provide details of current or proposed delivery staff that have relevant training and contextual curriculum experience to design and deliver nuclear related provision, for this Category		
13. Sub-contractors	Provide details of any requirements to use sub-contractors to deliver this Category of Provision and evidence of arrangements in place for this (short-term / long-term)		
14. Resources and facilities	Evidence of access to suitable high quality resources and facilities which will facilitate the delivery of this Category of Provision		

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15. Quality	Evidence of high quality delivery of training and education for the Category of Provision through relevant quality assurance processes which may include evaluation and feedback from awarding/ examining body, regulating body, the employer/ industry sponsor and the learner		
16. Ability to deliver	Provide evidence of working relationship with other parties that has led to the successful development and delivery of provision for this Category		
17. Industrial liaison	Evidence of experience in and the ability to engage employers working in nuclear to identify local demand and support the co-creation of curriculum content commensurate to the Category of Provision		

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Section 5. Category B Requirements, to deliver Regulated qualifications, Level 1 to 8 (non HE).

Requirements	Criteria	Please provide a brief statement of how the prospective Delivery Provider meets the criteria or any existing / proposed mitigation to meet this criteria in the future	List of any evidence submitted
7. Credibility	Evidence of a track record of successful delivery of this category of provision (e.g. employer / learner testimonials)		
8. Experiential learning	Evidence of an understanding of and experience in embedding experiential learning and a commitment to link theory and practice, preparing learners for real world- work readiness, wherever possible in course design and delivery of Regulated provision		
9. Safety and procedures	A demonstrable commitment to embed conventional and/ or nuclear safety and procedures within provision at all levels including during delivery		
10. Nuclear content	Experience of successfully delivering Regulated provision to meet the needs of industry supported/ evidenced by industry sponsor, with a commitment to embed appropriate elements of the Nuclear Delta® within delivered provision, as defined by the Nuclear Institute (NI), commensurate with the size and level of the provision		
11. NCfN Ethos	A commitment to promote and embed NCfN Standards of Behaviour commensurate to the provision' that helps to prepare and enhance the learners' ability to work within the nuclear industry		
12. Staffing	Provide details of current or proposed delivery staff that have relevant training and contextual curriculum experience to design and deliver nuclear related provision, for this Category		

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13. Sub-contractors	Provide details of any requirements to use sub-contractors to deliver this Category of Provision and evidence of arrangements in place for this (short-term / long-term) and any approvals required from third parties		
14. Resources and facilities	Evidence that the provider possesses or can access high quality resources and facilities which will facilitate the delivery of this Category of Provision		
15. Quality	Evidence of high quality delivery of training and education for the Category of Provision through relevant quality assurance processes which include evaluation and feedback from awarding/ examining body, regulating body, the employer/ industry sponsor and the learner		
16. Ability to deliver Regulated Provision	To have a proven relationship with an Awarding Organisation for the delivery of this category of Provision		
17. Industrial liaison	Evidence of experience in and the ability to engage employers working in nuclear to identify local demand and support the co-creation of curriculum content commensurate to the Category of Provision		

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Section 6. Category C Requirements, to deliver HE credit and qualifications from level 4 and above)

Requirements	Criteria	Please provide a brief statement of how the prospective Delivery Provider meets the criteria or any existing / proposed mitigation to meet this criteria in the future	List of any evidence submitted
7. Credibility	Evidence of a track record of successful delivery of this category of provision (e.g. employer / learner testimonials)		
8. Experiential learning	Evidence of an understanding of and experience in embedding experiential learning and a commitment to link theory and practice, preparing learners for real world- work readiness, wherever possible in course design and delivery at HE level		
9. Safety and procedures	A demonstrable commitment to embed conventional and/ or nuclear safety and procedures within the programme at all levels including during programme delivery		
10. Nuclear context	Experience of successfully delivering HE to meet the needs of the industry supported/ evidenced by industry sponsor, with a commitment to embed appropriate elements of the Nuclear Delta® within delivered provision, as defined by the Nuclear Institute (NI), commensurate with the size and level of the provision.		
11. NCfN Ethos	A commitment to promote and embed NCfN Standards of Behaviour commensurate to the provision' that helps to prepare and enhance the learners' ability to work within the nuclear industry		
12. Staffing	Ability to demonstrate that staff involved in the delivery of HE have the relevant academic and/ or professional qualifications commensurate to delivering a HE programme i.e. that they meet the		

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	<p>normal requirements of the Delivery Provider and the awarding/ validating body, where relevant, and have the relevant experience to design, contextualise and deliver nuclear specific programmes</p> <p>(Taken as met if applicant organisation has FdAP, TdAP or A HEI validation relationship)</p>		
13. Sub-contractors	<p>Provide details of any requirements to use sub-contractors to deliver this Category of Provision and evidence of arrangements in place for this (short-term / long-term) and any approvals required from third parties</p>		
14. Resources and facilities	<p>Evidence that the provider possesses or can access high quality resources and facilities which will facilitate the delivery of this Category of Provision</p>		
15. Quality	<p>Evidence of high quality delivery of training and education at the appropriate level through relevant quality assurance processes commensurate to the delivery which includes feedback from the awarding/ examining body, the employer/ industry sponsor and the student</p>		
16. Ability to deliver HE	<p>FDAP, TDAP or proven relationship with a HEI validating partner, where applicable for the prospective delivery partner organisation</p>		
17. Industrial liaison	<p>Evidence of experience in and the ability to engage employers working in nuclear to identify local demand and support the co-creation of curriculum content commensurate to the Category of Provision</p>		

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Section 7. List of Initial Proposed Provision to be considered for NCfN Recognition (To be completed by all applicants)

Title, level and category of provision	Number of credits (if applicable)	Awarding Organisation (if applicable)	Current Status of Course

Section 8. List of Initial Proposed Provision to be considered for NCfN Accreditation (To be completed by all applicants)

Title, level and category of provision	Number of credits (if applicable)	Awarding Organisation (if applicable)	Current Status of Course

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Section 9. Declaration (To be completed by all applicants)

Please complete the Table below to confirm acceptance of the Requirements for an approved Delivery Provider of the National College for Nuclear.

All information provided by you to NCfN will be held in strictest confidence and only used by NCfN for the purpose of the application process.

Title:	
First name:	
Surname:	
Job title:	
Date of Application completion:	
Signature:	